

# **Travel & Expense Account Summary**

Employee Name                      John Hiber  
Expense Dates                      07/18/11-07/18/11  
Report Name                        SAP Meeting

Request Total    \$        18.00  
Direct Charge Total    -        0.00  
Travel Advances    -        0.00  
Net Due Employee    =        **18.00**

Trip Totals		
Trip/Expense Category	Trip Name	Total Amount
Non-Travel Expenses	SAP Meeting	18.00

NOTE: (d)=Direct Charge

DATE	Mon Jul 18									TOTAL
Dinner, Business	18.00									18.00
<b>TOTALS \$</b>	<b>18.00</b>									<b>18.00</b>